

# **Beekeepers Guild of the Eastern Shore**

## **By-laws**

### **Article I Name**

Section 1 The name of this organization shall be Beekeepers Guild of the Eastern Shore and shall be referred to as "BGES" throughout the remainder of this document.

### **Article II Objectives**

Section 1 BGES is a not for profit organization. BGES objectives are to:

- a) serve as a resource to local beekeepers and to assist members in the art and science of beekeeping, including sharing effective techniques, coping with problems, and supporting each other;
- b) educate the community about the joys, skills and fruits of beekeeping;
- c) encourage development of future beekeepers;
- d) foster interactions with the other state and local beekeeping organizations.

### **Article III Membership, Active Member, Dues, Fiscal Year, and Honorary Membership**

Section 1 Membership. Any person interested in bees and beekeeping who is 12 years old or older is eligible to join the Guild upon submittal of a completed application and payment of the regular annual dues. The membership shall be from July 1 to June 30. New members joining after January of each year will have their dues prorated for that year.

Section 2 Family memberships are permitted to afford opportunities to include youth in our membership. For BGES business, a Family Membership is entitled to only one vote per family.

Section 3 The dues of the Guild shall be proposed by the officers and approved by the membership and will be based on the Fiscal Year. The Fiscal Year for the Guild is July 1<sup>st</sup> to June 30<sup>th</sup>. All dues expire on June 30<sup>th</sup> of each year. For new members joining after January 1<sup>st</sup>, the dues are reduced to one half of the full rate.

Section 4 Any member failing to pay annual dues shall be dropped from membership. Any individual who has not paid dues is welcome to attend meetings, but does not have voting privileges.

Section 5 Dues shall be set annually at the June meeting. Members may elect to pay dues for both local and state membership, or to pay only for local club membership.

Section 6 Honorary membership in the Guild may be given to a person for distinguished service to the Guild or beekeeping industry that would be beneficial to the people in our counties, state, or nation. Honorary membership may be awarded by a majority vote of the members present at any regular meeting. The Honorary Member will not have any rights, powers, or privileges and is not eligible to vote.

## **Article IV      Officers**

- Section 1      The officers of the Guild shall be President, Vice-president, Secretary, and Treasurer.
- Section 2      The officers shall be elected annually at the June meeting and will serve for one year.
- Section 3      The officers shall be allowed to serve for more than one term of office, subject to re-election each year.
- Section 4      The President shall appoint a nominating committee at the April meeting.

## **Article V      Duties of Officers**

- Section 1      The President shall preside at all meetings, put all motions in order, appoint committees, and assume such duties as might be expected of a presiding officer. In the absence of the President, or because of his/her disability or inability to serve, the Vice-president shall perform all duties of the office. In the absence of the President and Vice-president, the Secretary shall perform all duties of the office.
- Section 2      The Secretary shall keep a record of the transactions of the Guild, attend to the correspondence, and assume such other duties as might be expected of him/her, including maintain a current members/ mailing list, record minutes at all meetings, and present them at the following meeting.
- Section 3      The Treasurer shall be responsible for the custody of all funds and other assets of the Guild except as otherwise directed. The Treasurer shall also:
- a) maintain a complete record of all physical property and equipment owned by the Guild and the location of same;
  - b) collect the annual dues from the members;
  - c) keep records of all dues and other income to the Guild;
  - d) be responsible for the timely payment of any bills;
  - e) provide a treasurer's report at each regularly scheduled meeting;
  - f) make an annual financial report at the end of the Fiscal Year (June of each year);
  - g) at the end of his/her term, have all records and books audited by the Officers and shall deliver them to his/her successor, including papers, monies, and all other property of the Guild which may be in his/her possession.
- Section 4      Any member or members may inspect the books and records of the Guild at any reasonable time.

## **Article VI      Meetings and Procedures**

- Section 1      The regular meetings of the Guild shall be held on a regular basis. The membership shall annually review and approve a schedule of regular meetings and locations, with such schedule being made available to all active members.
- Section 2      Ten active members (of whom two shall be officers) of the Guild shall constitute a quorum for the transaction of business at regular meetings.

- Section 3 The order of business shall be as follows:
- a) Call to Order
  - b) Reading of minutes of the last meeting
  - c) Reports of Officers
  - d) Reports of Committees
  - e) Acceptance and presentation of new members and guests
  - f) Unfinished business
  - g) New business
  - h) Program (if any is scheduled)
  - i) Adjournment
- Section 4 For parliamentary matters, Robert's Rules of Order: Newly Revised shall be used in all cases where they are applicable.

**Article VII Committees**

- Section 1 Nominating Committee. The Nominating Committee shall consist of three members appointed by the President, whose duty will be to nominate and present a slate of officers for the approval of the majority of the members present at the regular meeting in June. The nominating committee will solicit nominations for office in May. Other names may be submitted from the membership at large at the time of election of officers. Consent should be obtained from the nominees proposed for office before submitting their names to the membership.

**Article VIII Fiscal Year**

- Section 1 The Fiscal Year of the Guild shall be from July 1<sup>st</sup> to June 30<sup>th</sup>. This period will follow the Commonwealth of Virginia fiscal year schedule.

**Article IX Amendments**

- Section 1 The by-laws may be amended with the following procedure:
- a) the proposed amendment shall be presented in writing to all paid members at least one month in advance of the stated meeting;
  - b) a quorum of the paid membership must be present at the stated meeting;
  - c) approval by three-quarters of the paid members present shall be required to adopt any amendment.

**Article X Insurance**

- Section 1 BGES will not carry any type of insurance for the Guild or any of its members.

**Article XI Acceptance of By-Laws**

- Section 1 By-laws were adopted by a majority vote of members present at the regular meeting held on July 12, 2011.

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President

Date